



Office of the Registrar  
Moody Bible Institute  
820 N. LaSalle Blvd.  
Chicago, IL 60610  
312.329.2087

**Notification of Disclosure of Directory Information/  
Authorization to Communicate with Parents Regarding Student's Academic Status and School Bill**

The Moody Bible Institute, in compliance with the *Family Educational Rights and Privacy Act of 1974*, has designated the following items as directory information: student's name, address, telephone number; parent's names, address, telephone number; major field of study, class, enrollment status, anticipated degree date, participation in officially recognized activities, degree and awards received, most recent previous educational agency or institution attended by the student. Moody Bible Institute may disclose any of the above listed items without the student's prior written permission.

All other student academic and financial information is considered confidential and will not be released, with certain exceptions, without the student's written permission.

A student's grades are considered confidential information. Therefore, if you wish to permit communication between MBI and other individuals regarding your academic status, please complete this form and return it to the Academic Records office.

A student's financial information is considered confidential information. Therefore, if you wish to have communication between MBI and other individuals regarding the status of your school bill, please complete this form and return it to the Academic Records office.

\_\_\_\_\_  
LAST NAME (STUDENT) FIRST NAME

\_\_\_\_\_  
STUDENT IDENTIFICATION NUMBER

**Releasable information will be issued to the following contact individual (s):**

Name \_\_\_\_\_ Relationship to Student \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

*I authorize Moody Bible Institute to release my MBI academic information and grades to the individual(s) indicated in the above contact section.*

Authorized       Declined

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

*I authorize Moody Bible Institute to release my MBI financial information and school bill to the individual(s) indicated in the above contact section.*

Authorized       Declined

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

**This FERPA disclosure will last for the duration of your MBI academic enrollment.**